

Chesapeake Lighthouse Foundation

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CLF Regular Board Meeting Minutes

October 18, 2018

1. CALL TO ORDER

1.01 Meeting was called to order at 7:16pm by Board Chair, Dr. Subasi.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Spear Lancaster	<u>X</u>	
Mr. Lufti On	<u>X</u>	
Mrs. Claudia Chang	<u>X</u>	
Dr. Sefik	<u>X</u>	
Dr. Subasi	<u>X</u>	
Dr. Birol Ozturk	<u>X</u>	
Mrs. Sakena Greene		<u>X</u>
Dr. Ebiasah		<u>X</u>
Dr. Plyku	<u>X</u>	

2. APPROVAL OF MINUTES

2.01 Approval of the board meeting minutes from August 23, 2018.

Motion: Mrs. Chang moved to approve the meeting minutes from August 23, 2018

Second: Mr. On

Vote: Approved unanimously

3. PUBLIC REMARKS

3.01 Ms. Finch, CMIT North MS/ HS PTO Representative, spoke to the board about athletic uniforms, possible enrichment for the athletes and fundraiser issues for athletic transportation.

4. CLOSED SESSION – 19:23 - 20:15

5. DISCUSSION ITEM – Update from CLF CEO – Mr. Karaman

5.01 All staff and students are in place and the school year is off to a smooth start.

5.02 The \$150k technology grant for CSP has been received and the first orders have been placed. The grant will be used to update the computers and software in the building.

5.03 Approval has been received for the \$700k expansion grant for CMIT South Elementary.

5.04 Culturefest will take place on Saturday, November 3, 2018 at CMIT North HS and the surrounding outdoor spaces.

5.05 Partnerships with the Department of Transportation, The Black Engineers Society and Capital Tech University continue to grow and flourish. These organizations have offered assistance to our schools in the form of after school activities, technology concept aid, and bridge building materials for the elementary schools.

5.06 CLF has been contacted by a group from Mexico inquiring about our school model for a possible private school in their country.

5.07 CSP principal, Mr. Jefferson, will be on medical leave for a short time due to a car accident on October 17th.

6. DISCUSSION ITEM – Update on CMIT S Elem Facility– Mr. Derin

6.01 CMIT South Elementary opened successfully and in time for the first day of school.

6.02 Mr. Derin presented a slideshow of pictures from the new facility at CMIT South Elementary to the board.

6.03 CMIT SE has an officer on site during drop off and dismissal to help with the flow of traffic. The first two weeks of the year CLF officials were on site to monitor the traffic situation; both drop off and dismissal are running smoothly.

6.04 The grant received will be used mostly to stock the library and technology equipment within the school.

6.05 The CMIT South Elementary technology/engineering and the Lego/Robotics labs are under construction.

7. DISCUSSION ITEM – Update by Chief Financial Officer – Mr. Dogan

7.01 There are no major changes to the budget at this time.

7.02 We are receiving the current year's funds however, we are still waiting on the per pupil monetary breakdown from PG county. Therefore all calculations are based on last year's numbers. Updates will be made as we receive details regarding the PPA.

7.03 The draft of our annual audited financial statements has been received, the final report is expected next week. The draft report shows an unqualified opinion.

7.04 The finance department is currently working on the bond closing to take place the first week of November. All due diligence items have been completed.

7.05 The State Department of Education expansion grant will be received as a reimbursement as the money is spent. The goal is to receive all funds in the current fiscal year.

7.06 The CSP technology grant has been received and the technology is being purchased.

8. ACTION ITEM – Approval of Major Purchases

8.01 Mr. Karaman presented for board approval a quote from KasCon to repair the damaged front doors at CMIT North HS. The doors at the high school have been damaged by wind and moisture.

Motion: Mr. Lancaster moved to approve both charter agreements.

Second: Mrs. Chang

Vote: Unanimously approved

9. MOTION TO ADJOURN

Motion: Mrs. Chang moved to adjourn.

Second: Mr. On

Vote: Unanimously approved

The meeting adjourned at 8:48 PM.