

## Chesapeake Lighthouse Foundation

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### CLF Regular Board Meeting Minutes December 21, 2017

#### 1. CALL TO ORDER

1.01 Meeting was called to order at 7:12 pm by Board Chair, Mr. Lancaster.

#### ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Spear Lancaster	<u>X</u>	
Mr. Lufti On	<u>X</u>	
Mrs. Claudia Chang	<u>X</u>	
Dr. Sefik	<u>X</u>	
Dr. Subasi	<u>X</u>	
Dr. Birol Ozturk	<u>X</u>	
Ms. Sakena Greene	<u>X</u>	
Dr. Ebiasah	<u>X</u>	
Mr. Mirasyedi		<u>X</u>

#### 2. APPROVAL OF MINUTES

2.01 Approval of the board meeting minutes from October 19, 2017.

Motion: Dr. Ebiasah moved to approve the meeting minutes from October 19, 2017

Second: Dr. Sefik

Vote: Approved unanimously

#### 3. DISCUSSION ITEM – Update on CMIT South Elementary School – Mr. Karaman, CEO

3.01 Currently about 800 applicants have entered the lottery, 1000 applicants are anticipated by the close of the lottery. 80 prospective families attended the 2 open houses held.

3.02 Hiring for the 2018-19 school year will begin in early spring. Anticipating 25 staff members

3.03 Proposed CMIT South Elementary building's current tenant will vacate the building by the end of February.

3.04 Permits are anticipated in March. Construction is scheduled to start in April with the building being ready by the end of July.

3.05 Sibling preference will be given to CMIT South siblings because the schools will be k-12 per the new charter.

#### **4. DISCUSSION ITEM – Update from Chief Academic Officer, Mr. Ak**

**4.01** Mr. Ak gave a brief presentation on the Data Process in our schools. He discussed how the data is collected and how it is used for things such as informing instruction and the determination of teachers' support and professional development needs.

**4.02** The principals meeting in October and the assistant principals meeting in December focused on this data process.

**4.03** The site visits at CSP, South and the Elementary have been completed for this school year.

**4.04** The Advanced Studies classes have begun. They are fee based and open to all CLF students.

**4.05** CLF Activities and upcoming events:

The CLP program has 26 mentors

The MakerFest will be held on 1/7/18 at North HS from 10-2

BHM Essay Contest deadline will be 2/23/18 with the reception being held on 3/6/18

CultureFest will be on 4/21/18 at North HS

#### **5. DISCUSSION ITEM – Presentation of new Basketball program – Mr. Gocke**

**5.01** Mr. Gocke discussed the new basketball enrichment program that will be available to students at the CMIT campuses. The idea is to have a strong feeder base for the High School Varsity basketball teams. The program will focus on elementary and middle school players at this time.

**5.02** A school survey and free clinic given at the elementary school were very successful and showed an interest in the program. Program feedback will be reviewed in about a month.

**5.03** The Ben Bellucci Basketball Academy will offer a training program one day a week for the north and south middle schools and twice a week for the elementary school.

#### **6. DISCUSSION ITEM – Community Partnerships Director, Mr. Sutherland**

**6.01** Mr. Sutherland showed a brief video put together by the community partnerships team on the North High School Grand opening on 12/15/17.

**6.02** Mr. Sutherland showed the news clip aired on 12/20/17 on WJLA ABC Channel 7 News about the opening of CMIT North HS and the ribbon cutting. Laurel TV was also on site for the ribbon cutting on 12/15/17 as well as Laurel City's Mayor Craig Moe, Director of Communications Audrey Barnes and Media Coordinator Joyce Jackson.

**6.03** Mr. Sutherland informed the board members with the National K-12 Chess Champions of the CMIT North. The competition took place December 8<sup>th</sup>-10<sup>th</sup> in Lake Buena Vista, Florida

1st place for ratings under 1000 12<sup>th</sup> grade - James Dickens, 2<sup>nd</sup> place for ratings 1200 to 1399 12 grade - Christopher Salley and 2<sup>nd</sup> place for ratings 1000 to 1199 10<sup>th</sup> grade - Matthew Godshall

**6.04** A proposal has been submitted to AA County Councilman Michael Peroutka requesting \$400,000 from the Anne Arundel County Council to begin an online hybrid learning program at CSP. We will hopefully have news on the proposal after the new year.

#### **7. CLOSED SESSION – 7:56 to 8:19 Board Training and Committees**

#### **8. DISCUSSION ITEM - Update from CFO, Mr. Dogan**

**8.01** There are no major changes to the budgets at this time.

**8.02** The audit report was submitted to the board members to review.

**8.03** The \$250,000 has been received from the State of Maryland Comptroller's Office and has been sent to the contractor for the North HS gym. \$500,000 paid for the gym project - \$90,000 raised by North parents, \$160,000 paid by CMIT North and \$250,000 matched by the State of MD.

**9. ACTION ITEM – Appointment of Board Committees**

**9.01** Mr. Lancaster submitted the nominations of Dr. Subasi and Dr. Ozturk for the finance committee for the board's approval.

Motion: Mr. On moved to approve the nominations.

Second: Mrs. Chang

Vote: Unanimously approved - Dr. Subasi and Dr. Ozturk abstaining

**9.02** Mr. Karaman submitted the nomination of Mr. Lancaster, Mr. On and Mrs. Chang for the executive committee for the board's approval.

Motion: Dr. Ozturk moved to approve the nominations.

Second: Mr. On

Vote: Unanimous - Mr. On, Mrs. Chang and Mr. Lancaster abstaining

**10. ACTION ITEM – Approval of CLF Health Insurance**

**10.01** Mr. Karaman presented the CLF Employee Health Insurance policy for the board's approval.

Motion: Mrs. Chang motioned to approve the Insurance policy.

Second: Dr. Ozturk

Vote: Approved unanimously

**11. ACTION ITEM – Approval of the Janitorial Contract for CMIT South**

**11.01** Recommended ABM for the Night porter at CMIT South, contract submitted for the board's approval.

Motion: Mrs. Green motioned to approve the contract with ABM.

Second: Mrs. Chang

Vote: Approved unanimously

**12. ACTION ITEM – Approval of the Sales Agreement for the purchase of the CMIT South Elementary Facility**

**12.01** Mr. Karaman presented the sales agreement for the purchase of the CMIT South Elementary facility for the board's approval.

Motion: Dr. Subasi motioned to approve the sales agreement.

Second: Dr. Ozturk

Vote: Approved unanimously

**13. PUBLIC REMARKS**

**13.01** Ms. Samuel, CMIT North MS, spoke about the items that were lost which belonged to her son in the gym.

**13.02** Mr. Johnson, CMIT North MS & HS, spoke about the quality of CMIT North schools and of CLF employee and board member attendance at school functions.

**13.03** Ms. Kingston, CMIT North HS, spoke to the board about the Princeton Review class beginning March '18 and requested timely communication to the parents about this opportunity.

**13.04** Ms. Simmons, CMIT North MS, requested direction to the 8<sup>th</sup> grade curriculum. She also spoke to the board about the Microsoft certifications being taught in the school .

**13.05** Miss Noor Elgharbawi, CSP student, asked the board for consideration of a \$2,000 donation for the venue deposit for CSP's 2018 prom. She also requested the board consider a donation to help with CSP's annual EarthFest.

**13.06** Mr. Parks, CSP, JV Volleyball coach, requested reimbursement for the balls he purchased for the team to practice. He also requested the consideration of a donation for a state championship banner for the 2017 Bocce Ball team to hang in the school gym. Mr. Parks will also submit via email a request for help with an honor roll bumper sticker campaign.

**13.07** Mrs. Elgharbawi, CSP, requested consideration for a donation to aid in purchasing warmups for the spring track and the baseball teams to promote team uniformity at competitions. She also requested aid in submitting a request to the casino for grant money.

**13.08** Mrs. Nelsen, CSP, spoke to the board about a robotics competition being scheduled on the same day with another event. She also complained about the amount of time the Robotics team has been practicing.

**14. CLOSED SESSION – 9:12 – 9:39 to discuss the complaints that have been heard at the end of the meeting.**

**15. MOTION TO ADJOURN**

Mrs. Chang moved to adjourn. Mr. On, seconded, all approved. The meeting adjourned at 9:40 PM.