

## Chesapeake Lighthouse Foundation

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[www.clfmd.org](http://www.clfmd.org)

### CLF Regular Board Meeting Minutes

August 23, 2018

#### 1. CALL TO ORDER

**1.01** Meeting was called to order at 7:12pm by Board Chair, Dr. Subasi.

##### ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Spear Lancaster	<u>X</u>	
Mr. Lufti On	<u>X</u>	
Mrs. Claudia Chang	<u>X</u>	
Dr. Sefik		<u>X</u>
Dr. Subasi	<u>X</u>	
Dr. Birol Ozturk	<u>X</u>	
Mrs. Sakena Greene	<u>X</u>	
Dr. Ebiasah		<u>X</u>
Dr. Plyku	<u>X</u>	

#### 2. APPROVAL OF MINUTES

**2.01** Approval of the board meeting minutes from June 21, 2018.

Motion: Mr. On moved to approve the meeting minutes from June 21, 2018

Second: Mr. Lancaster

Vote: Approved unanimously

#### 3. PUBLIC REMARKS

**3.01** Ms. Finch, CMIT North MS/ HS PTO Representative, spoke to the board about the traffic situation at drop off and dismissal and the necessity of a police officer to watch the traffic. She also asked about plans for continuation of the Art programs at the school.

**3.02** Ms. Simmons, CMIT North MS/H, spoke to the board about the athletics program; specifically the budget for uniforms, and the possibility of using different outlets to advertise for coaching needs. She also spoke to the board about seeking out sponsorships for the athletic department and partnerships for IT certification programs like those offered at ITT Tech.

#### 4. CLOSED SESSION – 19:24 - 20:10

## **5. DISCUSSION ITEM – Update from CLF CEO – Mr. Karaman**

**5.01** All administrative positions have been filled and most of teaching staff has been hired.

**5.02** The per pupil increase is as expected and we are on target to meet all budgets for the school year.

**5.03** CSP has been issued a grant and we are expecting to receive approval for the expansion grant for CMIT South Elementary.

## **6. DISCUSSION ITEM – Update on CMIT S Elem – Mr. Derin**

**6.01** The stocking permit was received on August 22, 2018.

**6.02** Signage is up at the school, the parking lot will be striped on August 24th and the playground will be finished on August 28th.

**6.03** The classrooms are 800 to 1000 sqft and are equipped with smart projectors and special marker boards.

**6.04** The school is approximately 60,000 sqft and will have 400 students in its first year.

## **7. DISCUSSION ITEM – Update by Chief Academic Officer – Mr. Ak**

**7.01** New PARCC data has been released to the schools (but not announced to public) and will be made public after the start of the school year.

**7.02** All new Assistant Principals were hired from within and are in place at the schools and Ms. Carter has officially started as the Principal of South Elem.

**7.03** One teacher is still needed at North Elementary and one at South Middle, all other staff positions have been filled.

**7.04** There will be additional course/club offerings this year. CSP will add a principles of engineering course, North HS will add piano classes, a studio for movie making and a third floor robotics lab. South HS is adding an AP math class and AP Environmental Science, more classes will be added as the student body grows. North MS will be adding a robotics course.

**7.05** ECSA is MSDE's new mandate for achievement targets. The number of non-proficient students will be cut in half each year for a target of 80% proficient by 2030.

## **8. DISCUSSION ITEM – Update from Community Partnerships – Mr. Sutherland**

**8.01** The annual CultureFest is changing to a fall event this year. CultureFest will be held on November 3. We expect a day of celebration including food trucks, vendors, silent auctions, raffles, bounce houses and more. Flyers and information is being sent out.

**8.02** There were 7,650 lottery applications in total for our schools this year for 950 openings.

## **9. ACTION ITEM – Charter Agreement Approvals**

**9.01** Mr. Karaman presented the Charter agreements for CMIT North and CMIT South to the board for approval.

Motion: Mr. Lancaster moved to approve both charter agreements.

Second: Mrs. Greene

Vote: Unanimously approved

**10. ACTION ITEM – Approval of Major Purchases**

**10.01** Upcoming major purchases were presented for board approval.

Pearson was presented as sole source vendors for textbooks for North Elem and South MS.  
ABM was presented for janitorial needs with a 1.5% contract increase for all schools.

Motion: Mrs. Chang moved to approve all purchases.

Second: Mr. Lancaster

Vote: Unanimously approved

**11. ACTION ITEM – Approval of Board Term extension and new title for Mr. Lancaster**

**11.01** Dr. Subasi presented for the board's approval a two year extension of Mr. Lancaster's board term and a request to name him Honorary President.

Motion: Mr. On moved to approve the extension and the title.

Second: Mrs. Chang

Vote: Unanimously approved, Mr. Lancaster abstained

**12. MOTION TO ADJOURN**

Motion: Mrs. Chang moved to adjourn.

Second: Mr. Lancaster

Vote: Unanimously approved

The meeting adjourned at 8:44 PM.