

## Chesapeake Lighthouse Foundation

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### CLF Regular Board Meeting Minutes

December 17, 2020

#### 1. CALL TO ORDER

**1.01** Meeting was called to order at 7:04 pm by Board Chair, Dr. Subasi.

##### ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Spear Lancaster	<u>X</u>	
Mr. Lufti On	<u>X</u>	
Mrs. Claudia Chang	<u>X</u>	
Dr. Sefik		<u>X</u>
Dr. Subasi	<u>X</u>	
Mr. Hawkins	<u>X</u>	
Mrs. Kelley	<u>X</u>	
Mrs. Andrews	<u>X</u>	
Maj. Smith	<u>X</u>	

#### 2. APPROVAL OF MINUTES

**2.01** Approval of the board meeting minutes from October 15, 2020.

Motion: Mrs. Chang moved to approve the meeting minutes from October 15, 2020.

Second: Mrs. Kelley

Vote: Approved unanimously

#### 3. PUBLIC REMARKS

**3.01** No Public Comment

#### 4. DISCUSSION ITEM – Update from Community Partnerships - Mr. Sutherland

**4.01** The CLF PR team has released the first issue of the CLF quarterly newsletter. It is available online for everyone to view.

**4.02** Information on the new CLF Spirit Badge and how to make nominations will be coming soon.

**4.03** The PR team recently donated stress balls to the Morningside Assisted Living facility on Laurel. The high schools have all run charity drives during the holiday season to engage and help their communities.

**4.04** The AACPS lottery for the 21-22 school year has closed. PGCPs will close their lottery on January 29th. The PR team has put out electronic advertising this year.

**4.05** CSP is currently competing in the You CAN Do the Rubik's Cube Fall 2020 Mosaic contest. The students used 400 Rubik's cubes to make a candy corn mosaic. Voting is on Facebook.

**4.06** A CSP student has been accepted at Johns Hopkins University.

**4.07** CMIT North High School competed in a debate competition over the weekend. All 4 pairs were undefeated.

**4.08** CMIT North Middle/High School received two silver medals at their recent Science Olympiad competition.

**4.09** South Elementary principal accepted the pie in the face challenge to raise money for heart health awareness.

## **5. DISCUSSION ITEM – Update from CAO and North Cluster Principals - Mr. Ak**

**5.01** Mr. Ak introduced the North cluster principals for their updates for the board

**5.02** Dr. Fryson, CMIT North Elementary -

**5.02.a** The needs assessment done at the beginning of the year showed a need for increased tech support using Google Meet and Zoom.

**5.02.b** The school was able to supply chromebooks to all students in need. An email address was set up specifically to provide tech support to parents and students. Monthly Parent University classes have been held and cover a range of topics to help parents with online learning.

**5.02.c** Consumables were purchased for all core subjects in case of technology failure.

**5.02.d** Professional development is done each Wednesday providing training for new technology as well as information on new tools and resources available to teachers to maintain the same level of rigor our families are accustomed to.

**5.02.e** The school has hosted a tech and data night to teach parents how to evaluate the data provided on their student's progress. STEM night was hosted to help students prepare for the upcoming virtual science fair. Upcoming events include a schoolwide family movie night and monthly Class Dojo parties for students who are reaching their Dojo goals.

**5.02.f** The school currently has 20 clubs that meet virtually, including 3 lego robotics clubs. The Little Brown Girl club recently did a service project in which they donated coats for the homeless.

**5.02.g** The school is looking into what will be needed to move into hybrid learning.

**5.03** Mr. Brauer, CMIT North Middle School-

**5.03.a** The school wide goal for this year is to increase test scores by 5%. To reach this goal the school has set up an after school tutoring program in addition to Saturday Academy. A schoolwide literacy initiative has also been put in place with reading and writing in all classes.

**5.03.b** The school is focusing on transparency of student scores with students and parents to aid students in making and reaching goals.

**5.03.c** Teachers are reporting an issue with students turning off their cameras and not know exactly who is attending class.

**5.03.d** All tech issues from the beginning of the year surrounding logins and how to use the platform, have been resolved. All students in need of a device have received one from the school. An IT help ticket request button has been added to the school's website for students to request assistance with their technology.

**5.03.e** Initial assessments from the first quarter are showing students to be 1 to 3 months behind expectations. This was expected as a result of the lost instructional time and the school has a plan in place to remedy any gaps before the students return to traditional learning.

**5.03.f** There was a 95% attendance rate for the first quarter, with 50% of students earning honor roll distinction.

**5.03.g** There are currently 10 clubs including, Science Olympiad, Robotics and Track.

**5.03.h** A survey was sent to parents regarding their overall satisfaction with the home/school communication so far this year. 91% of parents that completed the survey said they were happy.

**5.03.i** Two weeks ago the school held a virtual spirit week and pep rally, highlighting student achievement in the first quarter.

**5.03.j** The school and PTO partnered to hold a workshop to support the community. Classes included topics such as executive functioning and anxiety, helping children become self advocates and an overview of testing and grading. The school will also be holding a quarterly town hall meeting sponsored by the PTO.

**5.04** Mrs. Ozturk, CMIT North High School-

**5.04.a** On December 12th the debate team earned a 2nd, 3rd and 4th place novice team award and a 2nd place novice speaker award. The Green Team received 1st, 2nd and 3rd place in the America Recycles essay competition. The Science Olympiad team earned 2 silver medals at their recent competition. The Media Productions students had 3 videos chosen by PGCPs for the PGCPs/PGCC Media Day celebration.

**5.04.b** The school had an attendance rate of over 95% for the first quarter.

**5.04.c** To aid in community building and school/home connections, school representatives did 138 virtual home visits between the months of August and December, focusing on students that were struggling with academic success. Home visits will continue through the month of December.

**5.04.d** After school tutoring and Saturday school enrollments have increased as a result of the home visits. Tutoring is currently focused on Math, Science and Language arts. AP tutoring will begin sometime after the new year. Monthly SAT practices are provided for the students, along with SAT prep workshops.

**5.04.e** The school has 27 clubs and STEAM teams running virtual meetings, including Science Olympiad, Debate, FIRST robotics, and VEX robotics. Five of the clubs are student run.

**5.04.f** Staff and students participate in Mindful Mondays during the scheduled lunch time. The school is also hosting anti-cyber bullying events and general wellness events on Wednesdays and Tough Tiger events periodically.

**5.04.g** The school is continuing with 9th grade academy to help integrate 9th graders into the school culture and high school life.

**5.04.h** Students who are struggling academically are invited to one on one goal setting meetings with an advisor or mentor to help with accountability and improve academic performance.

**5.04.i** The school will be starting a Parent Academy soon, to help parents who need guidance on how to best support their student during distance learning.

**6. DISCUSSION ITEM – Update from CLF, CFO – Mr. Dogan**

**6.01** CLF and all schools are on budget and have sufficient funds available for their operations.

**6.02** The 2019-2020 audit has been received with an unqualified opinion. The reports have been submitted to the Boards of Education and our investors.

**6.03** MSDE has awarded CMIT North High School a grant in the amount of \$400,000 for successful charter expansion. The funds will be used to complete the 3rd floor, library and gym at North High School.

**7. ACTION ITEM – Appointment of Mr. Francis Hawkins to the Executive Committee**

**7.01** Dr. Subasi presented the board with the nomination of Mr. Francis Hawkins to the executive committee. If accepted, Mr. Hawkins will replace Mr. On on the executive committee and serve for the remainder of his term ending in February 2022.

Motion: Mrs. Kelley moved to approve the appointment of Mr. Hawkins to the executive Committee.

Second: Mr. On

Vote: Unanimous (Mr. Hawkins abstaining)

**8. MOTION TO ADJOURN**

Motion: Mrs. Chang moved to adjourn.

Second: Mr. Smith

Vote: Unanimously approved

The meeting adjourned at 7:45 pm