

Chesapeake Lighthouse Foundation

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CLF Regular Board Meeting Minutes

October 15, 2020

1. CALL TO ORDER

1.01 Meeting was called to order at 7:07 pm by Board Chair, Dr. Subasi.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Spear Lancaster	<u>X</u>	
Mr. Lutfi On		<u>X</u>
Mrs. Claudia Chang	<u>X</u>	
Dr. Sefik	<u>X</u>	
Dr. Subasi	<u>X</u>	
Mr. Hawkins	<u>X</u>	
Mrs. Kelley	<u>X</u>	
Mrs. Andrews	<u>X</u>	
Maj. Smith	<u>X</u>	

2. APPROVAL OF MINUTES

2.01 Approval of the board meeting minutes from August 20, 2020.

Motion: Mrs. Chang moved to approve the meeting minutes from June 18, 2020.

Second: Mrs. Kelley

Vote: Approved unanimously

3. PUBLIC REMARKS

3.01 No Public Comment

4. DISCUSSION ITEM – Update by Director of Operations - Mr. Erkan Derin

4.01 CMIT South Sports Field Project - The site survey has been completed. The Natural Resource inventory has been approved. The storm drain, sediment control, and street improvement plans have been submitted. The site development concept plan and site development fine grading permit have been received. Approval is expected on the final sediment plan very soon. Construction is expected to begin in spring.

5. DISCUSSION ITEM – Update from Community Partnerships - Mr. Karaman for Mr. Sutherland

5.01 CLF was able to provide a Lego kit for each student participating in FLL

5.02 All CLF robotics teams are meeting virtually. 20 -21 teams include Jr FLL, FLL, FTC, VEX, and Sea perch. There are 16 teams confirmed between all the CLF schools.

5.03 The Science Olympiad teams have begun meeting. There are 3 middle school and 3 High School teams this year.

5.04 The CLF advanced math class has started meeting using Zoom. There are currently 30 students enrolled in the program.

5.05 North HS - 9th grade promotion was at 97% for the 19-20 SY. The percentage of students achieving a 3 or higher on their AP Exams increased from 45% to 51%. The mean score for CMIT students taking the SAT increased to 1032, up 21 pts from last year. Number of student suspensions have also decreased from 25 to 12.

5.06 CSP - 40 seniors took the SAT on 10/14/2020. 11th grade student, Darsana, was appointed to the CRAS as secretary. She is hoping to apply to the BOE student member seat next school year.

5.07 North Elementary - The school will hold its second annual Health and Fitness day on October 24th. Check social media pages for a surprise Olympic guest.

6. DISCUSSION ITEM – Update from South cluster and CSP principals

6.01 Mr. Miller, South Elementary school principal, showed the board a sample of the video announcements the school does each day for the students.

6.02 CMIT South Elementary - Every evening the announcement video for the next day is recorded. Parents have access to a tech support link for any technical issues to minimize classroom interruptions. All kindergarten and 1st grade students received a Lego kit for use in their Lego class. On 10/14 a representative from each grade level attended a RIDES training session. There is another session scheduled for 10/21 and the hope is to hold a training session at least once a quarter. RIDES is a technology partnership program with MDOT for implementation of technology.

6.03 CMIT South MS/HS - Mrs. Adewoye took a moment to thank CLF, the South community for all the support the school is receiving. Mrs. Adewoye stated that staffing is complete and the enrollment target was met. Extracurriculars scheduled to begin in October. Currently there are 20+ STEM clubs that will be available for the students to participate in. Students have access to emotional support if needed. Mentors are being assigned to students who appear to need a little extra support. The overall goal is to have successful students regardless of the mode of education.

6.04 CSP - The schools received the new 5-year charter agreement on September 15th. The enrollment target of 500 has been reached. First quarter parent teacher conferences will be held Monday and Tuesday, Oct. 19th and 20th. The school held a virtual open house earlier this evening. The percentage of students achieving a 3 or higher on their AP exams fell from 70% to 68% last school year. The clubs and activities meeting during the day are doing well, with a good percentage of student involvement. After school virtual activities will begin Monday, 10/19 and Saturday School will begin on 10/24.

7. DISCUSSION ITEM – Update from CAO – Mr. Ak

7.01 Despite the late release of PG County lottery results, due to COVID-19, all enrollment targets were met. CMIT North enrollment - 1683, CMIT South Enrollment - 1395, and CSP enrollment - 500, Total enrollment in all CLF schools - 3578.

7.02 PGCPs is considering extending all charter agreements by one year due to the inability to perform site visits for rechartering. If the measure is passed our contracts would end in 2023 instead of the current 2022 date.

7.03 Mr. Ak showed the board a PowerPoint detailing test score data for CLF's PG County schools.

8. DISCUSSION ITEM – Update from CLF, CFO – Mr. Dogan

8.01 The audit completed without any issues. A draft report is expected next week.

8.02 PGCPs announced a \$120 per pupil increase. This is approximately a 1% increase; the budgets will not be updated at this time.

8.03 All schools and the central office have enough cash on hand for daily operations.

9. DISCUSSION ITEM – Update from CLF, CEO – Mr. Karaman

9.01 Mr. Karaman took a moment to thank all CLF principals for their hard work and dedication and enthusiasm at the time of COVID-19.

9.02 Mr. Karaman informed the board that he had met with Dr. Goldson recently. It is believed there will be drops in revenue and budget cuts should be expected. CLF repeated its assurance not perform any staffing/budget cuts for the schools in the case of a significant funding cut.

9.03 Mr. Karaman discussed with the board the registration challenges faced by PGCPs schools due to a new enrollment software rolled out by the county. As a result of the hard work by the CLF team members and the schools' efforts we've met our enrollment targets.

10. CLOSED SESSION 8:09 - 8:12 - Discussion of CEO contract extension

11. ACTION ITEM – Approval of the contract extension for the CLF CEO

11.01 Dr. Subasi presented the board with a contract extension for CLF CEO, Mr. Hakki Karaman.

Motion: Mr. Smith moved to approve the contract extension for Mr. Karaman as it was presented to the board.

Second: Mrs. Chang

Vote: Unanimous

9. MOTION TO ADJOURN

Motion: Mrs. Chang moved to adjourn.

Second: Dr. Sefik

Vote: Unanimously approved

The meeting adjourned at 8:16 pm