

Chesapeake Lighthouse Foundation

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www.clfmd.org

CLF Regular Board Meeting Minutes

February 18, 2021

1. CALL TO ORDER

1.01 Meeting was called to order at 7:09 pm by Board Chair, Dr. Subasi.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mr. Spear Lancaster	<u>X</u>	
Mr. Lufti On	<u>X</u>	
Mrs. Claudia Chang	<u>X</u>	
Dr. Sefik	<u>X</u>	
Dr. Subasi	<u>X</u>	
Mr. Hawkins	<u>X</u>	
Mrs. Kelley	<u>X</u>	
Mrs. Andrews	<u>X</u>	
Maj. Smith	<u>X</u>	

2. APPROVAL OF MINUTES

2.01 Approval of the board meeting minutes from December 17, 2020.

Motion: Mrs. Chang moved to approve the meeting minutes from December 17, 2020.

Second: Mr. On

Vote: Approved unanimously

3. PUBLIC REMARKS

3.01 No Public Comment

4. ACTION ITEM – Vote to move to Closed Session

4.01 Dr. Subasi requested a motion to move to a closed session to discuss a personnel related matter

Motion: Mrs. Kelley moved for the board to enter a closed session to discuss a personnel matter.

Second: Mr. Smith

Vote: Approved unanimously

5. CLOSED SESSION – 7:15 PM to 8:07 PM

The subject matter of the closed session was a severance agreement with Mr. Hakki Karaman and acceptance of his resignation effective as of March 5, 2021.

By unanimous vote, the Board approved a severance agreement with Mr. Hakki Karaman and acceptance of his resignation effective as of March 5, 2021.

6. DISCUSSION ITEM – Update from CLF, CEO – Mr. Karaman

6.01 Mr. Karaman spoke to the board about the progress CLF has made over the last 5 years. CLF has grown from 4 campuses with 1000 students to 6 campuses with over 3600 students, conducted 4 charter renewals, and built the North High School campus.

6.02 All audits and reviews conducted in the last 5 years, 8 months have come back clear. Mr. Karaman thanked Mr. Dogan and his team for their hard work.

6.03 The CLF schools and their STEM programs remained active throughout the COVID pandemic this last year; thank you to the CLF office and schools' staff for their teamwork and dedication.

6.04 Mr. Karaman thanked the board for the opportunity given to serve as CLF, CEO.

7. ACTION ITEM – Appointment of Mr. Ak as interim CEO

7.01 Dr. Subasi presented the board with the nomination of Mr. Yilmaz Ak as interim CEO.

Motion: Mr. Lancaster moved to approve the appointment of Mr. Ak as interim CEO.

Second: Mr. Smith

Vote: Unanimous

8. DISCUSSION ITEM – Update from Interim CLF, CEO – Mr. Ak

8.01 Mr. Ak thanked the board for their confidence and for the opportunity and thanked Mr. Karaman for the opportunity to work with CLF for the last 5 years.

9. DISCUSSION ITEM – Update from Community Partnerships Director – Mr. Sutherland

9.01 Mr. Sutherland spoke to the board about the schools' recent achievements and successes outlined on the PR handout attached.

10. DISCUSSION ITEM – Update from Director of Operations – Mr. Derin

10.01 PGCPs has announced the dates for return to hybrid learning. All PPE, safety and cleaning equipment has been ordered. The schools will be ready to welcome students back to the building by mid March.

10.02 All HVAC filters are being replaced to increase the quality of the inside air at the schools.

10.03 Mr. Derin shared a video with the board about the needlepoint bi-polar ionization process he is researching for the CLF buildings. The bid process has started and he is hoping to install

the systems in June or July. The intention is to use COVID grants funds to make these upgrades to the facilities.

11. DISCUSSION ITEM – Update from CLF, CFO – Mr. Dogan

11.01 Mr. Dogan thanked Mr. Karaman for his support of the finance department over the years.

11.02 CSP has enough cash on hand for its daily operations and is receiving its revenues on time. The school expects to receive a grant from AACPS. The finance department is looking at paying off the gym loan from CES early. The school's budget is doing better than projected and paying the loan early will save on the interest expense. More discussion will be held after AACPS has made its decision on the possible per pupil budget cuts.

11.03 CLF has enough cash on hand for its daily operations. CLF is not receiving enrichment revenues due to the COVID closure.

11.04 CMIT North has enough cash on hand for its daily operations and is receiving its revenues on time.

11.05 CMIT South has enough cash on hand for its daily operations and is receiving its revenues on time.

12. MOTION TO ADJOURN

Motion: Mrs. Chang moved to adjourn.

Second: Mrs. Kelley

Vote: Unanimously approved

The meeting adjourned at 8:57 pm